भारतीय कपास निगम लिमिटेड

(भारत सरकार का उपक्रम - वस्त्र मंत्रालय) शाखा कार्यालय, हुबली.

THE COTTON CORPORATION OF INDIA LTD.

(A Government of India Undertaking - Ministry of Textiles)
Branch Office, 3rd Floor, W.B. Plaza, New Cotton Market,
HUBLI – 580029, KARNATAKA.
Ph: 0836 – 2356353/354/357, Fax 0836-2251960
E-MAIL: hubli@cotcorp.com Website: www.cotcorp.org.in

Ref: CCI/HBL/Admin/Taxi/2021-22/770 Date: 07.10.2021

TENDER FOR HIRING OF VEHICLES – 2021-22

The Cotton Corporation of India Limited, Branch Office, Hubli invites sealed tenders in two bid system for Hiring of the following vehicles on need basis from the reputed Travel Agencies.

Sl.No.	Type of Vehicles		
1	Maruti Swift/Tata Tiago & its equivalent	A/C	Non-A/C
2	Swift Dzire, Toyota Etios, Zest & its Equivalent	A/C	Non-A/C
3	Toyota Innova / Crysta & its equivalent	A/C	Non-A/C
4	Honda City, Ciaz & its Equivalent	A/C	Non-A/C
5	Skoda Octavia / Corolla & its equivalent	A/C	Non-A/C
6	Tempo Traveller 12 Seater	A/C	Non-A/C
7	Minibus 20 seater	A/C	Non-A/C

The interested parties may submit their tender form duly filled in sealed envelope superscripting as "**TENDER FOR HIRING OF VEHICLES – 2021-22**" on or before **15.00 hrs on 20.10.2021** at the above address which will be opened at **15.30 hrs** on the same day in presence of the tenderers who may wish to remain present. The tender form along with the detailed terms and conditions are available at CCI website www.cotcorp.gov.in & Govt website www.eprocure.gov.in and the same may be obtained from this office on any working day during working hours upto 12.00 PM on 20.10.2021.

Dy. General Manager

TENDER FOR HIRING OF VEHICLES – 2021-22

BID – I
(TECHNICAL BID)

1.	Whether the agency/firm have functional office in Hubli (Please mention - Yes or No)	
2.	Name of the Travel Agency / Firm	
3.	Whether Proprietorship, Partnership firm, or Company (Please enclose self-certified copies of documents, proof as such certificate of incorporation, Partnership deed etc.)	
4.	Name of the Proprietor / Partner / Director	
5.	Name of the Contact Person and Mobile No.	
6.	Address of main business office at Hubli with Telephone / Mobile No.s & Email ID	
7.	PAN No (A self-attested copy is to be attached with technical bid)	
8.	GST Registration Number (A self-attested copy is to be attached with technical bid)	
9.	Provident Fund Number allotted by Regional Provident Office, if applicable. Copy of same to be attached	

Signature of the Tenderer

Name of the Tenderer

Address Stamp

Telephone / Mobile No.

TENDER FOR HIRING OF VEHICLES – 2021-22

TERMS AND CONDITIONS

1. Travel Agencies must be situated in Hubli
2. The agency must provide desired vehicle on call from the authorized person of the Corporation.
3. The vehicle provided must be in good condition and sanitized.
4. The Corporation reserves its right to engage one or more Travel agencies as per requirement.
5. The rates once accepted by the Corporation will be valid for a period of one year from the date of work order and the period can be further extended for one year on mutual agreement by both parties.
6. The price quoted by tenderer shall remain fixed during entire period of contract and shall not be subject to variation on any account.
7. The vehicle must reach at appropriate location in time.
8. The driver must have mobile number and must maintain good behavior.
9. A trip sheet maintained by the taxi driver shall be entered along with starting time / meter reading and closing meter / time in respect of each trip. The purpose of journey to be filled by the user, signature of user, name, designation and time shall be obtained by the driver.
10. The tenderer should have GST registration and photo copy of the PAN/GST must be attached with technical bid.
11. Service provider should be sole responsible for penalty/ damages if any levied by RTO/ authority.
12. The tenderer should quote their rates inclusive of all taxes **excluding GST**. GST shall be paid and settled at rates applicable.
13. Payment shall be made on calendar monthly basis within a fortnight on receipt of the bill.
14. In case, the services are not found satisfactory at any stage, the corporation reserves its right to discontinue the services immediately.
15. If vehicle broke up at any time / location during official tour, travel agency must arrange substitute vehicle to visiting official / staff within one hour or as early as possible without much delay and without any additional charges.
16. The tenderer may submit the sealed tenders along with required documents to **The Dy. General Manager, The Cotton Corporation of India Ltd., 3rd Floor, W.B. Plaza, New Cotton Market, Hubli – 580029** on or before **20.10.2021 till 03.00 P.M** which shall be opened on the same day at **03.30** P.M in presence of the tenderers.
17. Tenders should be submitted in the prescribed format in form of "Bid-I and Bid-II". The service provider should submit these two bids in separate sealed envelopes duly marked as "Bid-I (Technical) and Bid-II (Financial)", then place the two sealed envelopes into one envelop duly sealed and super scribed as **"TENDER FOR HIRING OF VEHICLES – 2021-22"**. Each envelope should contain the name and address of the vendor.
18. The Corporation shall have the right to negotiate with the L1 tender for reducing the rates further.
19. Final decision will be solely at the discretion of the Corporation. The Corporation reserves its right to accept or reject any tender or part of tender without assigning any reason thereof.
20. In case of any disputes, it will be subject to the jurisdiction of Hubli only.

I / We do hereby agree to abide by the above Terms & Conditions of the Tender.

Signature of the Tenderer:

Name of the Tenderer :

Address Stamp :

Telephone / Mobile No. :

(TO BE SUBMITTED ON LETTER HEAD OF THE PARTY)

TENDER FOR HIRING OF VEHICLES – 2021-22

BID – II
(FINANCIAL BID)

S. No.	Type of Vehicle		LOCAL				OUTSTATION			Airport/ Railway station pickup & Drop (in Rs.)
			8 hrs / 80 kms (in Rs.)	Extra Rate per Hrs (in Rs.)	Extra Rate Per KM (in Rs.)	Rate Per KM (in Rs.)	Rate per KM (in Rs.)	Driver Batha (in Rs.)	Minimum Kms	
1	Class A	AC							250	
		Non AC							250	
2	Class B	AC							250	
		Non AC							250	
3	Class C	AC							300	
		Non AC							300	
4	Class D	AC							300	
		Non AC							300	
5	Class E	AC							300	
		Non AC							300	
6	Class F	AC							300	
		Non AC							300	
7	Class G	AC							300	
		Non AC							300	

Note: Rates are to be quoted for different type of Hiring Vehicles in the above table. Driver batha may be paid extra for night halt as per the rate quoted for outstation in the above table.
Class A = Maruti Swift/Tata Tiago & its Equivalent
Class B = Swift Dzire, Toyota Etios, Zest & its Equivalent
Class C = Innova, Innova Crysta & its Equivalent
Class D = Honda City, Ciaz & its Equivalent
Class E = Skoda Octavia/ Corolla & its equivalent
Class F = Tempo Traveller 12 seater
Class G = Minibus 20 seater
Note: Please state the type of vehicles available with you if they are not covered in A to G Group stated above.

I / We agree to abide by all the terms & conditions as given in the tender document.

Signature of the Tenderer:

Name of the Tenderer :

Address Stamp :

Place:
Date: